

Dear Student,

This year (in Y11) you have to make choices about your next steps and future career path. There is a lot to think about and some decisions must be made quite early (e.g. by the end of January 2022). I am your Sheffield Futures Careers Adviser, who is here to help. All Y10-Y11 students will be having a careers guidance interview, where I can help you to:

- Learn about all your options.
- Explore ideas and work out some goals.
- Check what qualifications, skills and qualities are needed.
- Pinpoint anything standing in the way of your goals and look at solutions. My guidance is impartial and I aim to help you decide which option suits you best.

Please don't worry if you're not sure about your plans, there is no pressure to make any decisions, this is to get some help, and talk things through! Your appointment lasts for up to 40 minutes. Afterwards you will receive an individual action plan, summing up what has been discussed and setting out what you need to do next. Your parents may be able to attend, on Microsoft Teams, if need be.

Before your appointment:

- Think about what you would like to do after Year 11.
- What are you good at, what do you enjoy?
- Are there any questions or points you want to talk about?
- Do a bit of research. Look out for your Sheffield Futures Options 2022 guide, (from Sept 2021) which may answer some of your questions.

These websites are also useful:

www.sheffieldprogress.co.uk

www.gov.uk/become-apprentice

<https://www.unifrog.org/>

<https://www.ucas.com/ucas/after-gcses/find-career-ideas/explore-jobs>

<https://www.ucas.com/careers/buzz-quiz>

I work in High Storrs on Thursdays (Careers Room AU4). You can drop in at break, or email ruth.mellors@sheffieldfutures.org.uk

I look forward to meeting you!

Best wishes,

Ruth Mellors

